

CITY OF ENUMCLAW TV COMMUNITY CALENDAR

The City of Enumclaw TV COMMUNITY CALENDAR is offered as a free public service to promote communication among public, educational and governmental sources.

The TV COMMUNITY CALENDAR is cablecast to homes in and around the Enumclaw area. Text is displayed throughout the day, 7 days a week, during all non-program (taped or live) playback hours.

The following rules apply for use of the TV COMMUNITY CALENDAR:

1. All messages must be submitted on a **MESSAGE DISPLAY REQUEST FORM**. General press releases will not be considered. Forms are available from the City Clerk or the City Television Coordinator.
2. Forms must be signed and returned to the City Television Coordinator at least 7 working days prior to the first requested display date. Forms may be brought in or mailed to City Hall at 1339 Griffin Avenue, Enumclaw, WA 98022. Forms can also be faxed to (360) 825-1429, ATT: City Television Coordinator.
3. No information shall be transmitted which involves any advertising to promote the sale of commercial products or services, advertising on behalf of candidates for public office or political issues, lottery information, fundraising or obscene or indecent matter.
4. If a non-profit agency's primary service is referral of business to member profit agencies, they shall be excluded from use of the TV COMMUNITY CALENDAR.
5. Events messages must include whether they are free or if there is an admission charge. An information telephone number should be included.
6. Messages will run a maximum of 6 weeks and a minimum of 7 days.
7. In order to maximize use of the TV COMMUNITY CALENDAR for messages of broad public interest, regular community group and church service schedules will not be announced.

Staff reserves the right to alter or reject messages.

Comments or questions regarding the TV COMMUNITY CALENDAR may be directed to the City Television Coordinator at (360) 802-0237.